

# Crown Recycle Bin

## OBJECT LEVEL RESTORE

The Crown Recycle Bin® (CRB) provides EMC Documentum® users with a very simple and familiar approach to object level restore, similar to the Microsoft Windows® Recycle Bin. CRB is an off-the-shelf software product which is easy to install, deploy and support. Additionally, it is an essential component of any Documentum solution and critical to Recovery Management, ensuring data protection at the Documentum application layer.

## PREVENT ACCIDENTAL DELETION

Deleted documents and folders (including their content and metadata) reside in Recycle Bins until further action is taken. Users or administrators can restore documents and folder structures with ease. This provides protection against accidental object deletion and makes single object restore nearly instantaneous. CRB implements an extra security layer that protects against data loss.

Crown Recycle Bin protects objects from being deleted accidentally by performing a “soft delete” when an EMC Documentum delete is performed. Custom and standard document types are protected by the Recycle Bin functionality. “Soft deleted” objects are moved into the user’s Recycle Bin. Upon restoration the objects are returned to their original location with all metadata and relationships intact, including their modification and creation dates.

## FAST AND EASY RESTORE

CRB provides a fast and easy method to restore objects that are in the Recycle Bin. When accessing a Recycle Bin, the user can select one or multiple items to restore. Based on the restoration scenario, the user is given simple options which are easy to understand. This simplicity makes end user training for CRB usage minimal.

## FLEXIBLE CONFIGURATION OPTIONS

Crown Recycle Bin allows end-users and authorized Recycle Bin Administrators to manage documents that are in Recycle Bins.

- **End Users:** Each end-user has access to their deleted objects in the Recycle Bin. The end-user can perform restoration of documents and/or folders without requiring assistance from an administrator. If enabled, the end user may also perform permanent deletions. All members of the Recycle Bin Administrator’s group can perform restorations or permanent deletions for any end-user.
- **Administrators:** Recycle Bin Administrators are solely responsible for the restoration process. Administrators can delete and restore all soft-deleted documents and folders. They can generate usage reports and can create purge jobs for all Recycle Bins.

## KEY BENEFITS

- Eliminates the risk of inadvertently deleting documents or folders
- In case of an accidental deletion, documents and folders can be brought back

## KEY FEATURES

- Protects folders, subfolders, and content
- Protects standard and custom object types
- Users can quickly access their recycle bins and restore documents or folders including metadata
- Administrative functions such as purging of recycle bins or usage statistics are available

## TAKE THE NEXT STEP

To learn more or register for an online seminar, visit [www.crownpartners.com](http://www.crownpartners.com) or email [info@crownpartners.com](mailto:info@crownpartners.com).





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## **ABOUT US**

A leading provider of Enterprise Information Management (EIM) platform solutions, Crown Partners helps customers succeed by streamlining and simplifying information-intensive business processes. Crown utilizes a hybrid methodology, providing Global 2000 companies field-proven software products, quality professional services and educational resources that optimize performance of the EMC Documentum, Oracle Hyperion, and Microsoft SharePoint platforms. With more than 500 “go-lives” and most of the Dow 30 companies as customers, Crown software engineers and service professionals quickly and efficiently identify business needs, automate critical business processes and drive platform performance.

## **CROWN PARTNERS**

Dayton • Shelton • Denver • Germany

[sales@crownpartners.com](mailto:sales@crownpartners.com)

United States: 866.210.8809

Europe: (+) 49.271.3031906

[www.crownpartners.com](http://www.crownpartners.com)